



The country. Only Closer.

2009

CIRCLE C RANCH ACADEMY

&

MEGAN'S CIRCLE OF HOPE  
THERAPEUTIC CHILD  
DEVELOPMENT ACADEMIC



Date of application \_\_\_\_\_  
Circle Weeks of Attendance

JUNE 8—WILD WILD WEST WRANGLER

JUNE 15— COWBOY & INDIANS

JUNE 22— COUNTRY ROUND UP

JUNE 29 — NO CAMP—CLOSED July 4      JULY 27-OVERNIGHT HORSE CAMP

JULY 6—FRONTIER WEEK

AUG 3—BOOTS N SCOOTS

JULY 13 — BARREL OF FUN

AUG 10-CAMPFIRE GRILL & KIDS CORRAL

JULY 20—WILDERNESS WEEK

JULY 27-BRONC BUSTER WEEK

Reg Paid \_\_\_\_\_ Supply Paid \_\_\_\_\_

Tuition: FT \_\_\_\_\_ HD \_\_\_\_\_ D \_\_\_\_\_

Deposit amount paid \_\_\_\_\_

Weekly Pay \_\_\_\_\_ Monthly Pay \_\_\_\_\_

## SUMMER CAMP 2009

Child's Full Name: \_\_\_\_\_ Age Group : \_\_\_\_\_

Preferred Name: \_\_\_\_\_ Male / Female: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip Code: \_\_\_\_\_

Name of Mother: \_\_\_\_\_ H. Phone #: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ W. Phone #: \_\_\_\_\_

Name of Father: \_\_\_\_\_ H. Phone #: \_\_\_\_\_

Place of Employment: \_\_\_\_\_ W. Phone #: \_\_\_\_\_

Parent S.S. #: M/F \_\_\_\_\_ Driver's License #: \_\_\_\_\_

E-Mail Address to receive upcoming information: \_\_\_\_\_

### IN CASE OF EMERGENCY, CONTACT (Other than parents)

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Name, address and phone number of person (s) other than parent (s) authorized to take child home:

\_\_\_\_\_  
\_\_\_\_\_

*NOTE: If the condition (s) requires it, a written plan must be developed, by the operator, parent and physician or specialist, which specifies the condition and special provisions which will be made to meet the needs of the child. The plan must be on file.*

List any additional information which would be beneficial for the child care staff to know about your child:

\_\_\_\_\_  
\_\_\_\_\_

**AUTHORIZATION FOR EMERGENCY MEDICAL TREATMENT**

If my child, \_\_\_\_\_, should become ill or injured at Circle "C" Ranch, I understand that the facility will: (1) Contact me immediately and (2) Contact the person(s) I have designated if I cannot be reached.

Should the facility be unable to reach me and/or the person(s) designated, they are authorized to contact my children's physician and/or arrange for immediate emergency treatment.

The physician and/or medical facility are authorized to administer emergency medical treatment necessary to ensure the health and safety of my child.

\_\_\_\_\_ INITIAL **I will accept responsibility for payment of medical services rendered.**

\_\_\_\_\_ INSURANCE/ policy number \_\_\_\_\_

\*\*\*\*\*

Medical Alert Information (i.e., allergies, medical and/or handicapping conditions):

\_\_\_\_\_

\_\_\_\_\_

Preferred Physician: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Preferred Hospital: \_\_\_\_\_

<b>FOCUS ITEMS: PLEASE INITIAL EACH</b>		
_____ CHILD CARE BROCHURE	_____ DISCIPLINARY PRACTICES	
_____ PRESS RELEASE	_____ SWIMMING PERMIT	
_____ HORSES/PLAYGROUND	_____ LATE PAYMENT	_____ LATE PICK UP
_____ GENERAL RULES		
_____	_____	
(Signature of Parent or Legal Guardian	(Date)	
SIGNED BEFORE ME THIS _____ DAY OF _____ 200_____		
_____ NOTARY		

## SC application attachment

### SUMMER CAMP 2009

#### DISCIPLINARY PRACTICES

It is our intention to provide a positive atmosphere for children, so they may function and learn in an environment which will promote mutual respect between children and adults. Circle "C" will provide rules for behavior and positive control in each classroom. We are responsible for our children's safety and emotional well being and these are results from using positive control, consistency, redirection and preventive discipline.

In such an atmosphere, incidents of extreme behavior are minimized. However, in spite of the best circumstances or intentions, there are times at which children can harm themselves or others. Biting, kicking, pushing, shoving, pulling hair, spitting, temper tantrums, and intentional destruction of other children's possessions or school property are all considered extreme behaviors, and must be dealt with directly.

The following steps will be followed when dealing with extreme behaviors:

- First Time-        The teacher will talk to the child.
- Second Time -    The teacher will remove the child from the group, using "time out".
- Third Time-       The teacher will contact the child's parent and continue to work with the child.
- Fourth Time-     The teacher will contact the child's parent and a conference will be held where a solution or method of discipline will be agreed upon.
- Fifth Time-        The parent will be asked to withdraw the child from the Center.

**Please Note:** Spanking and other methods of physical punishment are prohibited.

#### PRESS RELEASE

I understand that Circle "C" Ranch Academy holds several events throughout the year that involve the use of camera and or video equipment. By signing this Press Release, I agree to allow Circle "C" Ranch Academy to use the pictures and or video tape for advertisement or media purposes.

#### SWIMMING PERMIT

I give my child permission to participate in swimming lessons at Circle "C" Ranch. I understand that Circle "C" Ranch will use all reasonable precautions to ensure the safety of my child during these sessions. I will not hold Circle "C" Ranch or the instructors liable for accidents or mishaps resulting from these sessions.

## ***GENERAL RULES FOR SUMMER CAMP 2009***

### **PAYMENTS AND TUITION**

Tuition is due on Monday mornings for the week . No Exceptions. Payment not received by Monday evening will be subject to a **\$5.00** late charge each day until paid in full, if payment is not received by Friday, your child may not return until payment is made in full. There will be no refunds on Registration and Supply Fees.

There will be a \$30.00 service charge on all returned checks, to be paid in cash when the check is claimed.

When enrolling your child for summer camp, you must choose which weeks your child will attend. Once selected your account will be charged as you have taken an opening for that week. Each selected week requires a \$10.00 *non-refundable deposit.*

Summer Camp activities begin at 8:30am and end at 4:30pm. You may deliver or pick your child up at any time, but some camp activities would be missed. A schedule is posted.

### **DRESS CODE**

Please do not send your child to Circle "C" Ranch in sandals or flip flops. All children must wear sneakers or closed shoes to participate in our program, for safety reasons.

This is a camp, with bugs, heat and dirt and rain. Please understand that your child will experience the "whole" camping environment.

### **DROP OFF AND PICK UP:**

Circle "C" Ranch opens at 6:30 am and **CLOSES PROMPTLY** at 6:00 pm. Please be on time! We will be enforcing a **\$1.00** fee for every 1 minute past closing, to be paid in cash on that day. Our staff works hard and most have families to care for, too, so please help us by being on time. When dropping off and/or picking up your child, and if for any reason you must leave your car, or if your child takes "extra" time to get to the front gate after being called, please pull off the driveway and park your car in the designated spaces. The carport is for quick drop off & pick up only. Children will only be released to persons authorized by the Parent and/or Legal Guardian. Parents are welcome to visit the Ranch at any time.

### **PARENT BULLETIN BOARD:**

Important information which needs to be communicated to parents between newsletters will be posted on the bulletin board located outside the office. **Please be sure to check this board daily.** (It is easily visible from your car as you drop off your child.)

### **LITTLE CAMP REST TIME:**

**Rest** time will be from 12:30 pm-2:30 pm. We provide an assigned mat or cot for each child. Children may bring a pillow, sheets, or blanket from home. Please keep these items small, as they need to fit inside your child's cubby.

## **GENERAL RULES FOR SUMMER CAMP CONTINUED**

### **ITEMS BROUGHT FROM HOME:**

Toys (including GAMEBOYS, etc.) brought from home are not permitted. We are not responsible for lost items. Please make sure that all your child's belongings are clearly marked with your child's name. Unmarked items left at Circle "C" Ranch will be collected and put in the lost and found chest. At the end of two weeks, all unclaimed items will be donated to charity.

### **LUNCH:**

We do not provide a hot lunch program during summer camp. You must bring your lunch everyday to camp. The canteen will be available for snacks/candy after 10:00 am. Some days pizza and/or peanut butter jelly sandwiches lunches can be purchased from the canteen for \$3.00.

### **AGES OF CHILDREN:**

Starting at 12 months through age 10. Junior Counselors must be age 11-15.

### **MEDICINES:**

If your child is required to take medication, the required form located in the office must be filed out for each medication. Please note that medication must be either be prescribed by a physician or be age appropriate to dispense.

### **MEDICAL EMERGENCIES:**

In case of medical emergency, every effort will be made to contact the parent. In the case of injuries which are not life-threatening, (stitches, possible sprain, or fracture) where delay would not be harmful to the child, our first-aid personnel will keep the child under observation until one of the parents is contacted. In cases where delay would be harmful, our personnel will make arrangements transport the child to the nearest medical facility for emergency care.

### **ILLNESSES:**

If your child develops an illness or has symptoms of a contagious disease, he/she will be kept in the teacher work room until a parent can be reached, and the child picked up. If a fever of 101.4 or higher develops, the child must be picked up immediately.

### **HEALTH AND MEDICAL RECORDS REQUIRED:**

Up-to-date shot record and physical exam information are required to be on file for pre-school age children during the school year.

### **PARENT CONFERENCES AND VISITS:**

Parents are welcome to come for an appointment with their child's teacher to discuss their child's progress in the classroom. Just call for an appointment, or for a telephone conference.

### **REPORTING SUSPECTED CHILD ABUSE AND NEGLECT:**

Please report all suspicions to The Department of Children and Families.

**Waiver of Liability, Assumption of Risk & Indemnity Agreement**

**Date:** \_\_\_\_\_, 2008

**1. Waiver:** I, for myself, my spouse, my heirs, personal representatives or assigns, do hereby release, waive, discharge, and covenant not to sue the Circle C Ranch Academy, its directors, officers, employees, consultants, and agents from liability from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arising from or in connection with, but not limited to the participation of my child(ren) identified below in activities, and use of facilities, premises, horse back riding and instruction and swimming instruction and swim time or equipment related to Circle C Ranch Academy. I do further hereby release and forever discharge Circle C Ranch Academy from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or service rendered in connection with the participation of my child(ren) in Circle C Ranch Academy.

**2. Assumption of Risks:** The use of Circle C Ranch Academy staff, equipment and/or services carries with it certain inherent risks that cannot be eliminated regardless of the care taken to avoid personal injury, accidents, illnesses, neglect, or abuse, which risks the undersigned acknowledges and hereby expressly and specifically assumes. I also understand there is risk involved in the activity of horse back riding and swimming.

**3. I have read the previous paragraphs and I know, understand, and appreciate these and other risks that are inherent in the activities made possible by Circle C Ranch Academy. I understand that this Release discharges Circle C Ranch Academy from any liability or claim that I may have against Circle C Ranch Academy with respect to any bodily injury, personal injury, illness, death, or property damage that may result from the participation of my child(ren) in Circle C Ranch Academy. I also understand that Circle C Ranch Academy does not assume any responsibility for or obligation to provide financial assistance or other assistance, including but not limited to medical, health, or disability insurance. I hereby assert that my child's participation is voluntary and that I knowingly assume all risks.**

**4. Indemnification and Hold Harmless:** I also agree to INDEMNIFY AND HOLD HARMLESS the directors, officers, employees, consultants and agents of Circle C Ranch Academy from any and all claims, actions, suits, procedures, costs, expenses, damages and liabilities as a result of my child's participation in Circle C Ranch Academy.

**5. Acknowledgment of Understanding:** I have read and understand this waiver of liability, assumption of risk, and indemnity agreement, fully understand its terms. I acknowledge that I am signing this agreement freely and voluntarily, and intend by my signature to be a complete and unconditional release of all liability for any and all incidents or negligence to the greatest extent allowed by law.

**IN WITNESS WHEREOF**, the undersigned has executed this Release as of the day and year first above written.

Witness: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent No. 1:  
  
Printed Name:  
  
Parent No. 2:  
  
Printed Name:

## **2009 SUMMER CAMP FEE SCHEDULE**

Tuition is due on first Monday of the month. **We are a Private Summer Camp and once you have selected the weeks your child will attend you will be charged whether your child is present or not, as we have turned away another child for that slot. Each week selected requires a \$10.00 non-refundable deposit. This deposit will credit towards your child's account when in attendance.** Each child will need to bring their own boxed lunch that will *not* require refrigeration. Soda/Water/Snack from Canteen are available **after 10:00 am** starting at \$.75.

### **Enrollment Fees:**

**\$35.00 Lifetime Membership- Non-Refundable (per family)**

**\$25.00 Supply Fee Non-Refundable (per child)**

**Full Time - Monday - Friday Anytime between 6:30 AM-6:00 PM (Lunch not Included in pricing)**

#### **Toddler's Two's**

\$200.00 – Weekly Rate per child (5% discount for monthly payments)

\$50.00 - Daily Rate per child

#### **Three's thru 5th Grade**

\$185.00- Weekly Rate per child (5% discount for monthly payments)

\$45.00– Daily Rate per child

**JR. Counselors– Monday– Friday Anytime between 6:30 AM– 6:00 PM (Work session begins at 9:00 AM)**

#### **Eleven – Fifteen years old**

\$75.00 – Weekly Rate (5% discount for monthly payments)

\$30.00 – Daily Rate per child

**Half Day - Monday - Friday 8:15 AM - 12:15 P M (Lunch Not Included in Pricing)**

#### **Toddlers & Two's**

\$140.00– Weekly Rate per child (5% discount for monthly payments)

\$40.00– Daily Rate per child

#### **Three's thru 5th Grade**

\$125.00– Weekly Rate per child (5% discount for monthly payments)

\$40.00– Daily Rate per child

#### **VPK Half Day 'til 1:00 p.m.**

\$105.00– Weekly Rate per child (5% discount for monthly payments)

\$30.00– Daily Rate per child

**Mom's Morning Out - Monday - Thursday 9:00 AM - 12:00 PM (Lunch Not Included)**

#### **12 Months– 3 Years Old**

\$80.00– 2 Days a Week - **Monday and Wednesday OR Tuesday and Thursday**

**These days cannot change due to absences**

### **Miscellaneous Charges**

*Two children same family receive 10% discount on second child.*

\$30.00 Return check charges even if re-deposited

\$25.00 Late fee due after Monday 6:00 p.m.

\$ 5.00 Per day late fee if tuition is not paid by 1st Monday of every month

\$ 3.00 Canteen Lunch

\$ 6.50 Skating (includes skates, bus & snack)

\$15.00 Hourly Rate

**\$ 1.00 PER MINUTE late fee if child picked up after 6:00 pm**

## **2009 SUMMER CAMP THEMES**

JUNE 8—WILD WILD WEST WRANGLER

JUNE 15—COWBOYS & INDIANS

JUNE 22—COUNTRY ROUND UP

JUNE 29—NO CAMP—CLOSED JULY 4TH

JULY 6—FRONTIER WEEK

JULY 13—BARREL OF FUN

JULY 20—WILDERNESS WEEK

JULY 27—BRONC BUSTER WEEK

JULY 27—OVERNIGHT HORSE CAMP Inverness, FL

AUG 3—BOOTS N SCOOTS

AUG 10—CAMPFRIE GRILL with KIDS CORRAL